



## POSITION DESCRIPTION

**Position Title:** Head Curator - UTAS Stadium

**Reports To:** General Manager - Northern Venues

**Location:** Launceston, Tasmania

**Employment Status:** Full-time ongoing

## ABOUT US

Stadiums Tasmania is a statutory authority established by the Tasmanian Government under the provisions contained in the Stadiums Tasmania Act 2022 (the Act) to centralise the ownership, management, and capital development of Tasmania's major public stadiums, and fulfil a role in attracting and hosting national and international events whilst still being accessible to the wider Tasmanian community. Our vision is to make Tasmania a leading destination for world-class events and to enhance the social, cultural, and economic wellbeing of Tasmanians.

## ABOUT THE OPPORTUNITY

We are looking for an energetic and highly motivated Head Curator to lead a successful team whose goal is to deliver the requirements to stage international, national and local events at UTAS Stadium.

The position requires the management of a team of ground staff professionals, the ability to plan and coordinate in the lead up to events, change of season events, ground renovations and management of the offsite turf farm where required.

If you think you are a good fit for this role, you will need to be adept at building and maintaining relationships and meeting the needs of a diverse range of event clients.

This role offers you the remarkable opportunity to be a part of this exciting organisation and contribute to the successful establishment and ongoing reputation of the venue and Stadiums Tasmania.



# MAJOR DUTIES

The Head Curator – UTAS Stadium plays a crucial role in overseeing the presentation of the facilities at the venue to deliver events from inception to completion, ensuring that all requirements are met efficiently and effectively.

- Lead and manage the ground staff consistent with Stadiums Tasmania's values, providing direction and support to ensure project goals are achieved.
- Perform all work in a safe manner in accordance with Stadiums Tasmania's occupational health and safety policy and procedures and actively promote Stadiums Tasmania's goal of zero workplace injuries and act as an accountable person for subordinates' health and safety.
- Engage and motivate staff, develop capability and potential in others and role model a safe and constructive culture, in line with our agreed values.
- Manage budget and procurement processes within authorisations and policy requirements and demonstrate financial responsibility.
- Use, allocate and maintain plant and equipment appropriately and technology and information to maximise efficiency and effectiveness.
- All Activities are environmentally sound and sustainable.
- Ensure all work is undertaken in accordance with Stadiums Tasmania policies and procedures and support the development of necessary resources and training to enable compliance.
- Plan and prioritise work in line with organisational goals and adjust to changing priorities.
- Think, analyse and consider the broader context to develop practical solutions to solve problems and demonstrate commitment to continuous improvement.



# KEY SUCCESS FACTORS

The role will require someone who is both a leader and hands-on, with the ability to handle multiple tasks and deadlines at once. You will be a great communicator and be proactive in identifying risks and improvement opportunities. In addition to demonstrating relevant experiences across the core functional areas of responsibility identified above, the successful candidates will require the below:

## ESSENTIAL

- Minimum 10 years' experience in curation and turf management at a venue that hosts AFL, State or International Cricket and large scale entertainment events.
- Appropriate Tertiary qualification in a relevant discipline.
- Risk management and safety expertise
- Class C driver's licence.
- Working with Vulnerable People accreditation (employee) or the ability to gain one.
- Chemical handling competency (Cat 3).
- Demonstrated ability to deliver multiple projects on time, within budget, and to the highest quality standards.
- Demonstrated experience in growing and using drop-in pitches for 1st Class or International cricket matches (including insertion, removal and maintenance).
- Exceptional leadership and interpersonal skills, with the ability to build and maintain relationships.
- Action orientated, adaptable and innovative approach to planning and execution.
- Ability to set priorities, plan work programs, meet deadlines and manage time effectively
- Highly organised, with a focus on detail and the ability to manage multiple programs of work simultaneously.
- A commitment to upholding safety and quality standards.
- High level of personal and professional integrity.
- High energy, enthusiasm and drive, inspiring others to achieve.

## DESIRABLE

- Knowledge of Tasmanian industry-specific regulations and standards
- Machinery operation competency levels/licences, e.g. forklift, tractor, excavator etc.
- Demonstrated experience in using the Rainbird irrigation system or similar.
- Demonstrated experience in managing a separate Turf Farm (including cultivation, maintenance, cutting, transport and laying).





# OUR VALUES

**Excellence** - We strive to be world-class in everything we do

**Collaboration** – We are embedded in our communities, understand the needs of our stakeholders, and work together for collective benefit.

**Balance** - We seek to optimise, commercial, economic and community outcomes.

**Inclusion** - Our organisation, our venues and our events are equally for all.

## EMPLOYEE BENEFITS

- Remuneration Range - Negotiated based on experience.
- Employee Assistance Program: Get free confidential support for your mental health.
- Reward and Recognition: Celebrate your achievements with us.
- Professional Development: Grow your skills with our opportunities.
- Flexible Working: Enjoy genuine flexibility.
- Inclusion and Diversity: Join our inclusive environment.
- Supportive Leadership: Thrive with our guidance.
- A High Performing Culture: You will lead and be led, challenge and be challenged.
- Central Location: Convenient facilities in the heart of Launceston.

## ADDITIONAL INFORMATION

Some out of normal hours work and work on weekends will be required. Some intra-state travel will be required as part of this role. This position description details the minimum skills required to perform the duties of this role. Other duties may be allocated, as required. The successful applicant will be required to provide evidence of their right to work in Australia e.g. tax file number, copy of Birth Certificate or Passport and Visa.

Stadiums Tasmania employees are bound by the ethics principles, which are contained in the Stadiums Tasmania Code of Conduct and the terms and conditions of employment are detailed in the Employment Contract and associated legislation. All staff are expected to familiarise themselves with these.

All managers, supervisors and staff are expected to participate in and positively contribute to the sound corporate governance of Stadiums Tasmania. This includes demonstrating a comprehensive appreciation of and commitment to the fundamental principles of corporate governance within which a statutory authority operates.

Managers and supervisors should lead by example in their understanding of and application to corporate governance activities of Stadiums Tasmania, in accordance with appropriate legislative requirements, Board policy and established principles.

All successful appointees will be responsible and accountable to the extent of "Duty of Care" (Work Health and Safety Act 2011) and required to demonstrate occupational health and safety consciousness, and support and contribute towards risk management initiatives. Stadiums Tasmania employees are required to adhere to security procedures at all times, support and contribute to the effectiveness of protective security measures through security awareness, vigilance and reporting.

## PRIVACY STATEMENT

Making an application for this position requires that you consent to the collection, use, storage and destruction of personal information, including details of your referees. This information will assist us to select the best applicant for the vacant position. At all times during the recruitment and selection process, personal data will be treated in a highly confidential manner. Documents will only be available to members of the selection committee for the purposes of selecting the best person for the position. All unsuccessful applicants' documentation will be destroyed three (3) months after the end of the recruitment process. Please do not send original of documentation with your application as they will be destroyed. Successful applicant details become employment-related information and will be placed on the successful applicant's personal file.

## APPLICATIONS

Applications should include a current resume/curriculum vitae and short cover letter (no more than two pages) outlining why you will be suitable for the role. Applications should be submitted to [careers@stadiumstasmania.org](mailto:careers@stadiumstasmania.org) and close at 11.59pm on 6 April 2025. Please note we are reviewing applications as they are received.